
Staff Vacancy: Projects Web Developer

SEDS-Canada has several different project campaigns happening annually or biennially, which include the *Canadian Reduced Gravity Experiment (CAN-RGX) Design Challenge*, the *Canadian Stratospheric Balloon Experiment (CAN-SBX) Design Challenge*, the *Canadian Analog Research Experiment (CAN-ARX) Design Challenge*, the *Young Space Entrepreneurs Competition (YSpace)*, and the *Canadian CubeSat Network (CCN)*. We are looking for a web developer who can create and update all webpages related to the said projects that will better serve both our participants and sponsors and our needs as an organization.

The selected individual will also be responsible for maintaining the Canadian CubeSat Conference website, which will take place over a weekend, and a concise schedule will be implemented to transition between speakers, networking events, workshops and so on. The Projects Web Developer will work closely with all Projects staff under the leadership of the Deputy Projects Chair and the Projects Chair.

This position is ideal for anyone who wants to get more experience in web development at a growing national non-profit; being a space enthusiast is a bonus.

Primary duties:

- Work with the Projects staff to develop content to update the relevant webpages
- Work with the Canadian CubeSat Conference team to update the schedule, speaker biographies and accept abstracts and other relevant submissions made through the webpage
- Maintain the webpages and work with any external tech support if needed

Secondary duties:

- Work with tools like Search Engine Optimization and Google Analytics to make our online presence more efficient and prominent

Requirements:

- Time: 3-5 hours/week
- Experience with or willingness to learn about WordPress sites and available plugins
- Basic knowledge of HTML/JavaScript/Web Development, or willingness to learn, is an asset
- Proficiency in English; French is an asset, but not required
- Good organizational and communication skills

This is an unpaid volunteer position. Prior experience is preferred, but not necessary; the most important requirement is a willingness to learn in a fast-paced and professional environment.

Apply today by filling out the form at bit.ly/apply2seds, and we'll get back to you by the end of the application window. Deadline to apply is **Aug 10th, 2025**.